



Secretariat  
Independent Monitoring Boards  
HM Prisons & Immigration Removal Centres  
2<sup>nd</sup> Floor  
Ashley House  
2 Monck Street  
London SW1P 2BQ  
Tel 020 7035 2270  
Fax 020 7035 2250  
Email: Anne-Marie.Stephens@homeoffice.gsi.gov.uk

6 May 2004

DC 05/2004

To: ALL CHAIRS OF IMBs

Cc: Clerks  
National Council Members  
National Tutors

Dear Chair

**MINUTES OF THE NC MEETING HELD ON 29/30 MARCH 2004**

Please find attached a copy of the minutes of the above meeting for your information. I should be grateful if you would arrange for them to be circulated to the other members of your Board.

The papers for the meeting have not been attached to these minutes. If you require copies please contact me and I will send them to you.

Yours faithfully

Anne-Marie Stephens  
Secretary to the National Council