

## ANNEX C

### **Application Form – Communications Review Working Group**

If you would like to apply to join the Working Group, please complete the enclosed form and send it to Clare Batt at the IMB Secretariat. Please try to limit your application to the space provided on the form. Thank you.

Decisions about the successful candidates will be made by Norman McLean (Head of Secretariat), Clare Batt (Communications Manager) and David Graham (National Council Member) and will be based upon paper applications only. Candidates will not be expected to attend for interview.

The closing date for applications is **Friday 28 January**. We hope to schedule the first meeting of the Working Group in late February / early March.

Communications Team  
December 2004

**Application Form – Communications Review Working Group**

<b>Name:</b>	<b>Board:</b>
<b>Address:</b>	<b>Chair/ Vice Chair/ Member:</b>  <b>Length of Time on Board:</b>
<b>Telephone:</b>	<b>Email:</b>
<b>Experience:</b> <i>Please describe your relevant experience here.</i>	
<b>Personal Qualities:</b> <i>Please explain what in particular you feel you can contribute to this team.</i>	
<b>Other Information:</b>	

*Please add any other information that you think may be relevant*

Signed.....

Dated.....

*If you are interested in joining the Communications Review Working Group, please complete this form and return it by **Friday 28 January** to:*

*Clare Batt  
IMB Secretariat  
2<sup>nd</sup> Floor  
Ashley House  
2 Monck Street  
London  
SW1P 2BQ*

*Tel: 020 7035 2265*

*Fax: 020 7035 2250*

*Email: [clare.batt@homeoffice.gsi.gov.uk](mailto:clare.batt@homeoffice.gsi.gov.uk)*